

Work Specific Safety Plan (WSSP)

Workers and supervisors will together prepare a work safety plan for all new work types/phases beginning on the site before they begin. The purpose of this plan is to ensure preconditions for safe work. Special caution should be exercised when planning high-risk work or when the conditions otherwise require special caution. The employer of the employees performing the work/phase is primarily responsible for drawing up this plan. The plan prepared by a subcontractor is checked and approved by the supervisor of the main contractor. A task specific plan can replace this plan if safety taken into account. The supervisor is responsible for ensuring that the content of this plan is reviewed with persons who start to work at a later date.

Site/project/contract	Site ID	Date
Work content/phase	Duration of work/phase	
Exposed to risks of the work:		Performer of the work (company):
<input type="checkbox"/> Employees in the team	<input type="checkbox"/> Foremen / supervision	
<input type="checkbox"/> Other employees, a third party	<input type="checkbox"/> Trainees, summer employees, etc.	
<input type="checkbox"/> Working alone	<input type="checkbox"/> Other, please specify	

Does the work phase generate dust? - Pay special attention to silica/hardwood dust	Yes <input type="checkbox"/> (prepare also a work specific dust management plan) No <input type="checkbox"/>
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What is performed? <small>Record all the work phases in the correct order. Start with material delivery and end with the cleaning of the work area.</small>	Work phase-specific hazards <small>Enter the number(s) from the table below</small>	How are the hazards managed? <small>Consider in order of priority: remove, replace with a safer option, restricting exposure, general/technical protection, personal protection</small>

Work phase-specific hazards and risk factors (select the number corresponding to the hazard to the table above)

1	Noise	10	Falling	19	Coordination of work / overlapping work, etc.
2	Vibration, impact	11	Falling objects/materials	20	Communications (e.g. language barrier)
3	Electric shock	12	Tripping	21	Moving machinery, cranes
4	Darkness, poor visibility/lighting	13	Slipping	22	Demanding weather conditions, temperature differences
5	Flying particles, sparks	14	Working in hazardous areas	23	Air impurities; silica/hardwood dust , dust, gas
6	Crushing	15	Working near water	24	Mould, bacteria, asbestos, creosote
7	Cuts, cutting, abrasion	16	Chemicals, which?	25	Working in an area with traffic or by the road
8	Tangling	17	Fuels and flammable gases	26	Manual moving or lifting, physical load/ergonomics
9	Using a chainsaw (→ PPE's)	18	Confined spaces, breathing air	27	Other, please specify

Safety data sheets (SDS) of the used chemicals delivered? (Supervisor of the main contractor fills in)	Yes <input type="checkbox"/> (listed above) No chemicals are used <input type="checkbox"/>
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I confirm with my signature that I have read the content of the plan

Signature of the supervisor	Print name	Tel.
Signature and print name of the employee		Signature and print name of the employee
Signature and print name of the employee		Signature and print name of the employee
Signature and print name of the employee		Signature and print name of the employee
Signature and print name of the employee		Signature and print name of the employee
Signature of the main contractor's supervisor	Print name	Tel.